

**MINUTES
CITY OF GAINESVILLE
CITY COUNCIL MEETING
200 South Rusk
Gainesville, Texas 76240
September 19, 2017**

The City Council of the City of Gainesville, Texas met in regular session on September 19, 2017 at 6:30 p.m. with the following persons in attendance.

MEMBERS PRESENT: Mayor Jim Goldsworthy, Keith Clegg, Carolyn Hendricks, Ken Keeler, Mary Jo Dollar, Steve Gordon, Tommy Moore

STAFF PRESENT: Barry Sullivan, City Manager; Bill Harris, City Attorney; Caitlyn Huddleston, City Secretary; Kevin Phillips, Chief of Police; Dan Parker, Finance Director; Arleene Loyd, Gainesville Economic Development Corporation

OTHERS PRESENT: Margaret Hoffman, Linda Moore, Mike Gordon, Jo Ann Francis, Mickey Francis, Carla Bullard, Donna Parker, Lorna Goin, Ellen Samek, Kristen Samek, Edna Slater, Megan Gray-Hatfield, Tony Dresser (Videographer)

CALL TO ORDER

Mayor Jim Goldsworthy called the meeting to order at 6:30 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

Barry Sullivan, City Manager, gave the invocation. Mayor Jim Goldsworthy led the pledge to the flag.

PROCLAMATIONS/COMMENDATIONS

Constitution Week Proclamation

Mayor Goldsworthy read and presented a proclamation naming the week of September 17 – 23, 2017 as Constitution Week. September 17, 2017, marked the two hundred thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention. Members of the Daughters of the American Revolution were in attendance to receive the proclamation.

CONSENT AGENDA

Council reviewed the Minutes of the regularly scheduled City Council of September 5, 2017 and approved them as written.

RESOLUTION 09-19-2017 - APPROVING APPOINTMENTS TO THE BOARD OF APPEALS

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING APPOINTMENTS TO THE BOARD OF APPEALS

Council reappointed Tim Camp, Eric Erlandson, Emmanuel Albarado, and Van Knight (Alternate) to the Board of Appeals, all to terms expiring October 2019.

RESOLUTION 09-19-2017 A - APPROVING APPOINTMENTS TO THE GAINESVILLE HOUSING AUTHORITY

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING APPOINTMENTS TO THE GAINESVILLE HOUSING AUTHORITY

Council appointed Dana Woolf to the Gainesville Housing Authority. Ms. Woolf will fill the unexpired term of a board member residing in a public housing project. Her term will expire April 2019.

Councilmember Clegg **moved to approve the consent agenda**, seconded by Councilmember Gordon, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

ORDINANCE NO. 1417-09-2017 - ADOPTING CITY BUDGET FOR FY 2017-2018

CONSIDERATION OF AND ACTION ON THE FIRST READING AN ORDINANCE ESTABLISHING APPROPRIATIONS FOR THE SUPPORT, MAINTENANCE, BUILDINGS AND IMPROVEMENTS FOR THE CITY OF GAINESVILLE, TEXAS, FOR THE FISCAL YEAR FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 AND REVISING THE BUDGET FOR OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING AN EFFECTIVE DATE; AND MAKING AN OPEN MEETING FINDING; AND PROVIDING FOR RATIFICATION OF THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2017-2018 OPERATING BUDGET BY SEPARATE VOTE.

Council voted to adopt the Budget for Fiscal Year 2017-2018 for the City of Gainesville. The adopted City budget document will be posted on the City of Gainesville website www.Gainesville.tx.us under Financial Transparency.

Councilmember Keeler **moved to Suspend the Charter requirement of three readings**, seconded by Councilmember Moore, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

Councilmember Keeler **moved to Adopt the Ordinance**, seconded by Councilmember Dollar, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

To comply with Local Government Code requiring a separate vote to ratify any increase in property tax revenue, Councilmember Keeler **made a motion to ratify the increase in property tax revenue as reflected in the FY 2017-2018 budget**. The motion was seconded by Councilmember Moore, and carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

ORDINANCE NO. 1418-09-2018 - SETTING CITY AD VALOREM TAX LEVY FOR FY 2017-2018.

CONSIDERATION OF AND ACTION ON THE FIRST READING OF AN ORDINANCE LEVYING, ASSESSING AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF GAINESVILLE, TEXAS GENERAL FUND AND INTEREST AND SINKING FUND FOR THE FISCAL YEAR FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; APPROPRIATING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR THE ASSESSMENT OF ALL ANNUAL OCCUPATIONAL TAXES PROVIDED BY LAW; REQUIRING PUBLICATION; PROVIDING AN EFFECTIVE DATE; AND MAKING AN OPEN MEETING FINDING.

Council adopted and set the ad valorem tax levy for the City of Gainesville at \$0.72254 per \$100 valuation, with \$0.46674 for General Fund maintenance and support, and \$0.25480 for the Interest and Sinking Fund.

Mayor Goldsworthy thanked City Manager Sullivan and staff for their hard work on the budget and tax rate and for their efficiency in the months long process to create and adopt the budget.

Councilmember Moore **moved to Suspend the Charter requirement of three readings**, seconded by Councilmember Clegg, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

Councilmember Moore **moved to Adopt the Ordinance**, seconded by Councilmember Clegg, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 B - APPROVING FIVE-YEAR BUDGET MODEL (FY 2018-2022) FOR CITY OF GAINESVILLE.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING FIVE-YEAR BUDGET MODEL (FY 2018-2022) FOR CITY OF GAINESVILLE.

Council approved the five-year budget model presented by the City Manager for Fiscal Years 2018-2022. The budget model is a planning tool that helps council and staff to anticipate financial impacts of current decisions on future budgets. The Five-Year Capital Improvement Program has been incorporated into this Five-Year Budget Model. The City Council is not bound to any commitment of funds for any project or budget period, nor is the five-year budget a goal for future spending.

Councilmember Hendricks **moved to approve the resolution**, seconded by Councilmember Gordon, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 C - APPROVING FIVE-YEAR CAPITAL IMPROVEMENT PLAN (FY 2018-2022).

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING FIVE-YEAR CAPITAL IMPROVEMENT PLAN (FY 2018-2022).

Council approved the five-year Capital Improvements Plan (CIP) for Fiscal Years 2018 through 2022. The CIP projects future capital expenditures and serves as a planning document for budgeting and planning in future years. The plan establishes capital expenditures for the city's five-year budget. The document does not bind the City Council to any commitment of funds for any project or any budget period. Mayor Goldsworthy added that all the good works seen around town are the result of sound financial planning and not by accident.

Councilmember Moore **moved to approve the resolution**, seconded by Councilmember Keeler, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 D - APPROVE AGREEMENTS WITH AGENCIES RECEIVING HOTEL/MOTEL OCCUPANCY TAX REVENUES IN FY 2017-2018 BUDGET.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING AGREEMENTS WITH AGENCIES RECEIVING HOTEL/MOTEL OCCUPANCY TAX REVENUES IN FISCAL YEAR 2017-2018 BUDGET.

Council approved annual tourism and promotion contracts for each of the agencies to receive anticipated Hotel/Motel Occupancy Tax revenues in the FY 2017-2018 Budget. The agencies are: Butterfield Stage Players, Cooke County Arts Council, Cooke County Heritage Society/Morton Museum, Cooke County Heritage Society/Santa Fe Depot Museum, and Gainesville Area Chamber of Commerce. Sullivan emphasized that these agency contracts are paid only if the City receives the occupancy tax revenues as projected.

Councilmember Dollar **moved to approve the resolution**, seconded by Councilmember Keeler, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 E - APPROVE ANNUAL FEE SCHEDULE FOR FISCAL YEAR 2017-2018.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING THE ANNUAL FEE SCHEDULE FOR FISCAL YEAR 2017-2018.

Council approved the annual schedule of fees for City services for Fiscal Year 2017-2018. The adopted rates are effective October 1, 2017. Council voted to approve the annual schedule of fees for City services for Fiscal Year 2017-2018. The adopted rates are effective October 1, 2017. There are few changes from the current year, including 2.5%, 2%, and 5% increase in water rates, sewer rates, and solid waste rates, respectively. None of these rates increased last year. Meter installation fees were increased to cover the City's costs. Admission and other fees at the Frank Buck Zoo are were increased. Building permits costs increased so that the City is comparable in rates with surrounding communities and to cover the cost of the new Permit Tech position in the Community Services Department. The position was added to provide faster service in processing applications for permits. The newly adopted fee schedule will be posted on the City website www.gainesville.tx.us under the link to Fee Schedule.

Councilmember Keeler **moved to approve the resolution**, seconded by Councilmember Moore, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 F - APPROVING PLACEMENT OF SIGNS AND INFORMATION BOARDS ALONG THE HOME GROWN HERO WALKING TRAIL.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING THE PLACEMENT OF SIGNS AND INFORMATION BOARDS ALONG THE HOME GROWN HERO WALKING TRAIL.

Council approved installation of information boards and a trailhead sign at the Home Grown Hero Walking Trail. Kristen Samek, a member of the local service troop American Heritage Girls, requested permission to install information boards for MOH recipients who have visited Gainesville at their dedicated tree along the Home Grown Hero Walking Trail and to install a trailhead sign, similar to the one at Jaycee Park, as part of her Stars and Stripes Project, the pinnacle award for American Heritage Girls. The total project cost is \$4,368.70; \$1,792.00 was donated by local businesses. Councilmember Moore also serves as President of the Medal of Honor Host City Program Board and explained the Ms. Samek presented her project to them and was approved. Funding is to be discussed at a later date.

Councilmember Moore **moved to approve the resolution**, seconded by Councilmember Clegg, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 G - APPROVING ACTIONS OF THE GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION (GEDC) TO APPROVE AN ECONOMIC DEVELOPMENT INCENTIVE FOR GAINESVILLE NORTHTOWN PLAZA, LLC'S LIBERTY CROSSING REDEVELOPMENT PROJECT.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING ACTIONS OF THE GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION TO APPROVE AN ECONOMIC DEVELOPMENT INCENTIVE FOR GAINESVILLE NORTHTOWN PLAZA, LLC'S LIBERTY CROSSING REDEVELOPMENT PROJECT.

Council approved the second reading of a resolution approving the GEDC's actions to approve Gainesville Northtown Plaza, LLC's Liberty Crossing Redevelopment Project as an economic development project. The GEDC agrees to an infrastructure grant of \$1,000,000 for improvements to the former outlet mall and a sales tax rebate. All projects must be approved by the GEDC board and approval will be based on criteria of sales tax generation, significant property tax generation and/or job creation that meets GEDC requirements. The GEDC also commits to a sales tax rebate of half of the one quarter percent local sales tax received by the City of Gainesville as generated by Gainesville Northtown Plaza, LLC's Liberty Crossing Redevelopment Project. The date the sales

tax rebate takes effect shall be no later than January 1, 2020. First reading consideration took place at the August 15, 2017 regular City Council meeting.

Councilmember Gordon **moved to approve the resolution**, seconded by Councilmember Moore, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 H - APPROVING ACTIONS OF THE GEDC WHICH VOTED TO ADOPT THE FY 2017-2018 GEDC BUDGET.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING ACTIONS OF THE GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION WHICH VOTED TO ADOPT THE FY 2017-2018 GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION BUDGET.

Council approved actions of the Gainesville Economic Development Corporation in adopting their budget for fiscal year 2017-2018. Mayor Pro Tem Keith Clegg serves as a voting member on the GEDC Board, and that Mayor Jim Goldsworthy and City Manager Barry Sullivan serve as Ex-Officio members. Mayor Pro Tem Clegg commended the GEDC for creating an efficient budget in light of a lump sum to be paid out as part of a demand for sales tax reimbursement from the State.

Councilmember Gordon **moved to approve the resolution**, seconded by Councilmember Clegg, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

RESOLUTION NO. 09-19-2017 I - APPROVING ACTIONS OF THE GEDC WHICH APPROVED EXTENSION OF THE EMPLOYMENT CONTRACT BETWEEN GEDC AND THE GEDC EXECUTIVE DIRECTOR.

CONSIDERATION OF AND ACTION ON A RESOLUTION APPROVING ACTIONS OF THE GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION WHICH APPROVED EXTENSION OF THE EMPLOYMENT CONTRACT BETWEEN GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION AND THE GAINESVILLE ECONOMIC DEVELOPMENT CORPORATION EXECUTIVE DIRECTOR.

Council voted to approve actions of the GEDC to extend the employment contract between the GEDC and Executive Director Arleene Loyd for an additional twelve months. The contract will now be in effect until September 30, 2018. Mayor Goldsworthy commented on the good review Loyd received from the board and how hard she works for the community. Loyd thanked the council.

Councilmember Keeler **moved to approve the resolution**, seconded by Councilmember Dollar, the motion carried by vote of 7 Ayes, 0 Nays, 0 Abstentions, 0 Absent.

ADJOURN

With no further business to come before the City Council, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Caitlyn Huddleston, City Secretary

Jim Goldsworthy, Mayor